

FURTHER EDUCATION

Have you previously studied for any further educational or professional qualification? Year qualified Grade (if appropriate)

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Are you currently undertaking further study? Please give details:

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REASON FOR YOUR APPLICATION

What attracted you to this post, with us?

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Please tell us what particular qualities or relevant experience you have, which you think would enhance our organisation and your success in the post:

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PLEASE CONTINUE ON SEPARATE SHEET if necessary.

CURRENT OR MOST RECENT EMPLOYMENT:

Name & Address of current employer:

.....

.....

| Post: | Hours: | Date appointed: | Grade |
|-------|--------|-----------------|-------|
|-------|--------|-----------------|-------|

Principle duties and responsibilities:

Why do you want to leave?

PREVIOUS EMPLOYMENTS:

Please list your previous employment(s) (most recent first) and give details.

Name & Address of previous employer:

.....

.....

| Post | From | To | Hours |
|------|------|----|-------|
|------|------|----|-------|

Principle duties and responsibilities:

Why did you leave?

PREVIOUS EMPLOYMENTS cont'd..

Name & Address of previous employer:

.....

.....

| Post | From | To | Hours |
|------|------|----|-------|
|------|------|----|-------|

Principle duties and responsibilities:

Why did you leave?

Name & Address of previous employer:

.....

.....

| Post | From | To | Hours |
|------|------|----|-------|
|------|------|----|-------|

Principle duties and responsibilities:

Why did you leave?

PLEASE CONTINUE ON SEPARATE SHEET, IF ADDITIONAL PREVIOUS EMPLOYMENTS

TRAINING COURSES

Have you attended any training courses not already listed previously?

| Course Title | Where Held | Date & Duration of Course |
|--------------|------------|---------------------------|
| | | |

HOBBIES AND INTERESTS:

Please tell us about your interests outside work:

ANY OTHER RELEVANT INFORMATION?

I confirm that the information I have given is true and correct.

Signature

Date

Please now complete page 6 and return your whole application before the closing date, to:
Mrs Susan Allen,
Washway Road Medical Centre,
67 Washway Road,
SALE M33 7SS

Please note, ALL shortlisted candidates will be required to produce their passport or national identity document at interview; a copy will be taken and retained by the practice for no longer than is necessary.

REFERENCES:

Please give the names and addresses of two people who would give a reference for you. One of them should be your present or most recent employer. We may request references prior to interview. If you DO NOT wish us to do this prior to interview, please cross the box [].

| | |
|------------------|-------------------------------|
| Name | Name |
| Post title | Post title/relationship |
| Address | Address |
| | |
| | |
| Tel no | Tel no |

REHABILITATION OF OFFENDERS ACT 1974

Because of the nature of their work, many NHS posts are exempt from the provisions of Section 4(2)1 of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation Act 1974 (Exceptions) Order 1975. Applicants are therefore not entitled to withhold information about convictions which for other purposes are “spent” under the provisions of the Act, and in the event of employment, any failure to disclose such convictions could result in dismissal or disciplinary action by the practice. Please note as part of the recruitment procedures, the practice may request criminal record and/or barring checks as necessary for eligible posts.

Do you have any previous criminal convictions?

DISABILITY DISCRIMINATION ACT 1995

Under the terms of the Act, we may be required to consider adjustments to the working arrangements or patterns of candidates with a disability. So that we can consider any necessary adjustments that may be required for interview, it would be helpful if you could give details below. If you need help in completing your application form because of your disability, please contact Julie Davis at the practice on 962 4354 or at the address on the previous page.

Do you consider yourself to have a disability or impairment which may affect your ability to carry out the duties of the post for which you have applied? If yes, please give details below.

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Immigration Asylum & Nationality Act 2006

Under the above Act, would you require a work permit if offered this post?