

Washway Road Medical Centre

HOW WE PROTECT YOUR PERSONAL INFORMATION


Currently we are responsible for protecting your information and do this in compliance with the Data Protection Act 1998 (DPA). As part of the DPA, all healthcare professionals have an obligation to only share information on a need to know basis.

The storage of information is on secure servers and access to the information is limited to members of the practice team who are bound by the rules of confidentiality. Sometimes data is shared with other healthcare professionals who may be caring for you eg District Nurses.

There are currently two different ways in which your information will automatically be uploaded from our system and shared unless you tell us not to do this.

1. SUMMARY CARE RECORD

On registration, a Summary Care Medical Record (SCR) **will automatically be created**, giving limited access to healthcare professionals outside this Practice who may have to treat you in an emergency, e.g. Accident & Emergency Departments, Out of Hours Service, Walk-in Centres etc. Any clinician who is treating you & wanting to look at your records must ask your permission first (whenever possible).

If you decide you do NOT want a Summary Care Record, please tell us overleaf  Please remember that health-care staff treating you may not then be aware of your current conditions, diagnoses or medications you are taking. They will not be aware of any allergies or adverse reactions you have suffered. Although they will still aim to treat you safely and effectively without this information, it may affect their treatment choices.

An SCR is automatically created for children under the age of 15 years and 9 months, as their consent is *not* required. If a child's parents or guardians do not want the child to have an SCR, they must discuss it with the child's GP, but ultimately it is the GP's decision, because of their duty of care to the child. If applicable, Gillick competence will also have a bearing.

You can find out more information at www.nhscarerecords.nhs.uk/carerecords or ring their helpline on 0300 123 3020.

2. CARE.DATA

Under the Health and Social Care Act 2012, the Health & Social Care Information Centre (HSCIS) on behalf of NHS England (the body responsible for commissioning health services across England) will be able to extract personal and identifiable information about all patients in England.

The programme, called **care.data**, is administered by the HSCIC using software and services provided by the private sector. The information to be extracted comprises of four blocks of data:

* Demographics - **without your name and full address** * Clinical Data - diagnoses, procedures, excluding detailed records. * Referrals - to other healthcare professionals. NHS Prescriptions

Only data recorded after 1 April 2013 will be extracted. This will start in Autumn 2014.

Once your information has been taken from the GP Practice and other health organisations (e.g. hospitals, mental health trusts) it will then be linked together using your NHS number to produce a complete record about you. This information will be stored on national secure servers and will be managed by HSCIC. This information on millions of NHS patients will help build a picture of what is happening to the nation's health, improve safety and ensure services meet local needs.

Although access to information will be strictly controlled under various legislation, including data protection, the HSCIC is planning to share this information with other accredited organisations both NHS and private. The data given to these organisations will be limited and will not include any information which could identify individual patients.

If you do NOT want CARE.DATA to access your information, please tell us overleaf 

IF YOU ARE HAPPY FOR YOUR DATA TO BE SHARED, YOU DO NOT NEED TO FILL IN THIS SIDE.

Otherwise, please tell us your decisions below.

1. SUMMARY CARE RECORD choices:

If you are happy for a Summary Care Record to be created, then leave this section blank.

If you DO NOT want a Summary Care Record to be created, please complete the section below:

I do not want a Summary Care Record creating. (aged over 15yrs & 9mths)

Surname/Family Name Forenames (s)

Address

..... Postcode

Date of birth..... Tel No

Signature Date.....

Please note you can also change your decision at any time by telling us.

For practice use only:

code added to medical record

information scanned to medical record

2. CARE.DATA choices:

If you are happy for CARE.DATA to extract information from your record, then leave this section blank.

If you DO NOT want CARE.DATA your information to be extracted from your record or shared with other agencies/companies, then please choose from one of the options below:

Surname/Family Name Forenames (s)

Address

..... Postcode

Date of birth..... Tel No

Signature Date.....

I don't wish my information to be extracted OR I am happy for my information to be extracted & used by HSCIC but not shared with other agencies/companies

You can also change your decision at any time by telling us

It should be emphasised that your access to health care & the care you receive will not be affected by your decision.

For practice use only:

blocked or shared code added to medical record

information scanned to medical record